AS/EN 9102 First Article Inspection
Form 2: PRODUCT ACCOUNTABILITY
Materials, Special Processes, and Functional Testing

1. Part Number:	2. Part Name:	3. Serial Number:	4. FAI Report Number:

5. Material of process	6. Specification Number	7. Code	8. Supplier	9. Customer Approval Verification (Yes,No,N/A)	10. Certificate of Conformance Number

11. Functional Test Procedure Number:	12. Acceptance Report Number:

13. Comments

14. Signature	15. Date

NOTE: Data fields 1 thru 4 are repeated on all forms for convenience and traceability. Any subsequent changes to "data fields" 1 thru 4 need to be made to all pages.

1.   (R)   **Part Number**: Number of the FAI part [e.g., customer part number contained on the purchasing documents; part number from the associated Bill of Materials (BOM); manufacturer part number for internal parts, when customer part number is not available].

2.   (R)   **Part Name**: Name of the FAI part.

3.   (CR)   **Serial Number**: Serial number of the FAI part; unique identifier assigned to a detail part, sub-assembly, assembly, or installation by the organisation or customer.

4.   (CR)   **FAIR Number**: Reference number that identifies the First Article Inspection Report (FAIR); this may be an internal report number.

5.   (CR)   **Material or Process Name**: Name of applicable materials or special Processes

6.   (CR)   **Specification Number**: Provide the following information:

    Material specifications and material form (e.g., sheet, bar) for all materials incorporated into the FAI part (e.g., weld or braze filler).

    Special process specifications; including class, if applicable, and permitted substitutions.

    If standard catalogue items (e.g., fasteners) are modified, then list that standard hardware. NOTE: Non-modified standard catalogue items are listed on Form 1, "Part Number Accountability".

7.   (O)   **Code**: Any required code from the customer for material or process listing, as applicable

8.   (CR)   **Supplier**: Identify supplier name, address, and code performing special processes or supplying material. Supplier name and address may be used, when supplier code is not available or not adequate for identification.

9.   (CR)   **Customer Approval Verification**: Indicate if the special process(es) or material sources are approved by the customer. Enter "Yes" if approved; "No" if approval is required, but process source is not approved; or "NA" if customer approval is not required.

10.   (CR)   **Certificate of Conformance Number**: The applicable certificate number (e.g., special process completion certification, raw material test report number, modified standard catalogue item compliance report number, traceability number).

11.   (CR)   **Functional Test Procedure Number**: Functional Test Procedure number identified as a design characteristic.

12.   (CR)   **Acceptance Report Number**: The functional test certification indicating that test requirements have been met.

13.   (O)   **Comments**: Provide supporting comments, as applicable.

14.   (R)   **Signature**: Printed name or unique identification, and signature of the person who prepared and approved this form.

    NOTE: Electronic identification and signature are both acceptable.

15.   (R)   **Date**: Date when this form was completed.